



CITY OF JOLIET **ADDENDUM NO. 1**

Request for Proposals - Energy Efficiency and Conservation Strategy

THE ATTENTION TO ALL PROSPECTIVE BIDDERS ON THE ABOVE REFERENCED PROJECT IS CALLED TO THE FOLLOWING LISTED MODIFICATIONS IN THE PLANS AND SPECIFICATIONS:

The following questions have been raised by Request for Proposal recipients for the above-referenced project through January 25, 2010. The questions and their answers are given here for review by all recipients.

- 1. Will the Energy Efficiency and Conservation Strategy element address energy goals and objectives, projects, intergovernmental coordination, etc. (as specified by EECBG guidelines) or do the terms of your specific funding limit this effort to energy code updates/development only?**

The City intends to have its Energy Efficiency and Conservation Strategy address energy goals and objectives, identify possible projects and programs that would lead toward meeting the goals and objectives, and identify intergovernmental and public/private coordination opportunities.

- 2. Was the grant application prepared by a private company on behalf of the city through a volunteer or paid arrangement?**

The EECBG grant application was prepared and submitted by City of Joliet staff.

- 3. Are you looking to investigate both municipal and citywide operations?**

Yes, the City is looking to investigate both municipal and citywide operations.

- 4. Are you looking at both stationery as well as mobile sources?**

Yes, the City wishes to investigate as much of what impacts its carbon emissions as possible, given the timeframe for the completion of the Strategy.

- 5. Are you looking only at technical solutions or financial incentives as well?**

The City would like to explore whatever projects, programs or incentives are available to meet the established goals and objectives.

6. Is water efficiency and conservation also part of this code review project advertised in the DJC?

Water efficiency and conservation has not been considered as part of this project. However, further clarification of this question may be needed.

7. In the application, what, if any, specific projects did you list for use of the funding?

Please see the projects listed in the EECBG application submittal, attached as an Appendix to the RFP. It can be found at the City of Joliet website at www.cityofjoliet.info.

8. Have you had any discussions about partnering with neighboring cities or the County for funding and planning? If so, are there any preliminary conclusions that you can share?

To date, the City has not had any discussions with neighboring municipalities or with Will County on partnership opportunities for EECBG funding.

9. Are there outcomes you and the City would like from this strategy beyond meeting minimum requirements for the funding? For example, in addition to improving efficiencies and the City's bottom line in the short-term, would you like to see some ideas in the strategy that position your city for potential future funding and more of a city-wide planning effort if the opportunities arise?

The City would like to develop a set of energy policies and initiatives that extend beyond the EECBG grant period. It is expected that the completion of the Energy Strategy will steer the City in that direction.

10. What are the evaluation criteria for the scope, schedule, and budget review and who is on the selection committee/team?

Please see the RFP for details on scope, schedule, budget and evaluation criteria.

11. Is there a page limit, and if so, what is it?

There is a 25-page limit on proposals, including title page, table of contents, letter of transmittal, and all other relevant materials.

12. When should the project be completed by? Can you address the level of public participation you anticipate in each activity?

The project must be completed by March 22, 2010, and submitted to the U.S. Department of Energy by April 5, 2010. The City will ask respondents to recommend public participation levels, given the compressed timeframe for the completion of the project.

13. Does the city own its energy utility? Has the City been working with any energy efficiency consultants leading up to the issuance of this RFQ?

The City does not own its own energy utility, and has not worked with any energy efficiency consultants leading to this RFP.

14. Has the city recently conducted an audit of city facilities, and would you be looking for that expertise in the selected team?

The City has not conducted any recent audit of city facilities; it will be left to respondents to determine if that activity can be accommodated given the budget and time constraints.

15. Does the city have inhouse or on contract GIS services?

The City does have in-house GIS staff and capability that can be made available for this project.

16. Is an email of the final proposal still acceptable?

No. The RFP specifies that five copies and one unbound original must be submitted for review.

17. When one looks at any community's carbon footprint and energy use, a considerable impact comes not from buildings but from transportation and land use patterns that essentially require use of the automobile for every human activity. Recent studies have shown that more compact land use, higher densities, and mix of uses have an equal or greater positive effect on energy efficiency and conservation. However, this kind of analysis would have major implications for city policies, neighborhood character, and public investments. Will the City expect the team to examine these issues as well?

At this point, the City wishes to identify and implement a set of energy policies and initiatives that will lead to reduced overall energy use, reduced emissions, increased renewable energy capacity and new jobs created. To accomplish that, the City envisions the use of a strategic process to identify those policies and initiatives. The compressed timeframe for the completion of the Energy Strategy may prevent a more comprehensive examination of all elements that impact energy use. However, it is conceivable that the recommendation for a more comprehensive view may come from the development of the Energy Strategy.

18. I read your foreseen deadline of 30 days. You may want to reconfirm the deadline. I was told that perhaps that deadline refers to infrastructure grants and since yours is a planning only grant it has till April 30, 2012.

The U.S. Department of Energy has explicitly stated that it would offer only 120 days from the date of award to have the Energy Efficiency and Conservation Strategy (EECBGS) completed, thus the compressed timeframe for the completion of the project.

Any questions regarding the above should be directed to Margaret McEvilly, City of Joliet Purchasing/Contracts Administrator at mmcevilly@jolietcity.org

PROSPECTIVE BIDDERS SHALL ACKNOWLEDGE RECEIPT OF THE APPROPRIATE ADDENDUM NUMBER BY STATING THIS ON THE OUTSIDE OF THE SEALED ENVELOPE CONTAINING THE PROPOSAL FOR THE ABOVE MENTIONED PROJECT. FURTHER, PROPOSALS MAY NOT BE OPENED WITHOUT ACKNOWLEDGEMENT OF RECEIPT OF ALL ADDENDUMS FOR THE GIVEN PROJECT.

January 26, 2010
3 PAGES TOTAL